

TO: ALL IN-HOUSE OWNERS AND GUESTS

FROM: JULIE PHILLIPS, GENERAL MANAGER

DATE: **April 24, 2023**

RE: EXTERIOR CONSTRUCTION WORK

Please be advised that we are beginning an exterior construction project to replace the exterior stairwells on Monday, April 24. This will be an on-going project through December 31, 2023. This will consist of concrete repairs, power washing, and painting of ceilings, walls, walkways, floors and stairwells. Following is key information as it relates to your stay with us:

- There will be noise and dust associated with this project.
- This is a concrete building so drilling or hammering will be heard throughout the entire building.
- Work will begin on the North end of the building.
- Work will be performed on the street side of the building.
- Work hours will be 9:30 a.m.-5:30 p.m. each day; and will be 7 days per week.
- There will be workers on swing stages. Please be mindful when you have your drapes/curtains open that there may be workers outside your window.
- Please do not move the cones in the parking lot or step into areas roped off with Caution Tape. These areas are blocked as safety precautions.
- Both elevators and the stairs in the middle of the building will be available for use.

We sincerely apologize for any inconvenience this project may cause but appreciate your patience and understanding as we work towards maintaining our building to continue to provide you with a quality vacation experience.

If you have any questions, please let us know.